



www.thesmartcenter.biz



Participant Services

Tier 1 All Job Seekers



- Computers available for job search activities
- All local area job listings available
- Create resumes, cover letters, and reference sheets using specialized software
- Call, fax, scan, email potential employers
- Attend free skills training and job search workshops
- Take typing tests
- File for Unemployment
- Labor market data
- Job Fairs
- And more...

Tier 2 Enrolled Clients



- All services in Tier 1, plus....
- Free GED preparation, tutoring and testing*
- We pay for schooling and certifications*
- We pay for items needed to set you up for success, including transportation, work clothing and necessary supplies*
- Interview preparation and training
- Mock interviews and feedback to prepare you for employer interviews
- And more...

Tier 3 Enrolled Clients



- All services in Tier 1 and Tier 2, plus....
- Introduction to currently hiring employers*
- Paid on the job training*
- Paid work experience*
- Internships*
- And more...

*All paid support services based on qualification, availability, and need

Smart Business Resource Center is a 501c3 non-profit, committed to helping job seekers find jobs, increase training and skills, and increase earnings. We also invest in our local economy by helping businesses grow. Proudly serving our community since 1979, we have invested over \$60 million into serving our clients, businesses and communities.

Smart is an equal opportunity employer. Auxiliary aids services are available to individuals with disabilities.

TTY 530-245-1566

Del Norte County
707.464.8347
875 5th Street
Crescent City, CA 95531

Humboldt County
707.382.3411
409 K Street
Eureka, CA 95501

Shasta County
530.246.7911
1201 Placer Street
Redding, CA 96001

Siskiyou County
530.657.0134
582 Main Street
Weed, CA 96094

Trinity County
530.623.5538
790 Main Street #618
Weaverville, CA 96093