

Shasta County Private Industry Council, Inc.  
dba Smart Workforce Center



Request for Quote (RFQ) for:  
Work Experience, Transitional Jobs, Internships and Temporary  
Disaster Grant Employment and Payroll Services

Notice

Date: March 10, 2026

Shasta County Private Industry Council, Inc. dba Smart Workforce Center (Smart) is soliciting quotes from qualified providers to conduct payroll and employment management services for Smart program participants enrolled in Work Experiences, Internships, Transitional Jobs, and Temporary Disaster Grant Employment.

Smart places eligible program trainees at public and private sector worksites for internships, temporary job creation and/or to attain work maturity and develop job specific skills to aid participants to be successful in the workplace. Program training is a planned, structured, learning experience directly supervised by a worksite employer. There is not a requirement that the trainee will be retained at the conclusion of the training period, however, employers who can offer the trainee continued employment are aiding to support the strength and vitality of our local communities.

Detailed information is enclosed, including a project description, delivery schedule, qualifications and evaluation criteria and a project timeline. Inquiries may be directed to Marie Granberry at [gmarie@thesmartcenter.biz](mailto:gmarie@thesmartcenter.biz).

Quotes must be received via email no later than 5:00 p.m. April 10, 2026 to [gmarie@thesmartcenter.biz](mailto:gmarie@thesmartcenter.biz). No late quotes will be accepted.